



DEPARTMENT OF THE ARMY
UNITED STATES ARMY STUDENT DETACHMENT
5450 STROM THURMOND BOULEVARD ROOM 244
FORT JACKSON, SOUTH CAROLINA 29207

ATZJ-DBI-SD

11 FEBRUARY 2011

MEMORANDUM FOR All personnel assigned and attached to the United States Army Student Detachment (USASD)

SUBJECT: Policy # 20 – **Training**

1. References:

- a. Memorandum # 13, 4-10TH Infantry Regiment Battalion Policy, ATZJ-DBI-CO, 19 June 2009, Schools/Sergeant Time/Collective and Individual Training/Individual Responsibilities.
- b. AR 350-1, Army Training and Leader Development, dated 3 August 2007.
- c. FM 7-0, Training the Force, dated October 2002.
- d. Fort Jackson Reg 350-1, Fort Jackson Training Administration Policies, 1 October 2008.
- e. FM 7-1, Battle Focused Training, dated September 2003.

2 All Soldiers and DoD civilians must remain relevant and knowledgeable of basic Army policies, programs, and procedures regardless of their duty assignment, location, or military status. In order to ensure that the Soldiers, civilians, and student leaders of the USASD are postured for success, the following training procedures are in effect.

3. Mandatory Annual Training Requirements. All Soldiers, civilians, and student leaders are required to complete DA directed Mandatory Annual Training. Student Leaders may access all mandatory training tools via the USASD website <http://www.jackson.army.mil/units/!USASD/index.html> . You will be required to provide/validate proof of training during the semi-annual PAI.

4. Sergeants Time/Collective Training. The USASD will be closed for training every Wednesday morning between the hours of 0730-0930 to ensure all Soldiers and civilians are able to participate in scheduled training. All Soldiers and civilians will participate in technical training during the first and third week of the month. Tactical training/Warrior

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Tasks and Battle Drills will be trained on the last week of the month. During this time, civilians within the detachment will accomplish any mandatory civilian training requirements not met during technical training. Finally, commander's time topics will be trained on the second week of each month. These topics include, but are not limited to, Prevention of Sexual Harassment, Equal Opportunity, and Suicide Prevention training.

5. All training schedules, AARs, and records will be updated and maintained in DTMS per ALARACT 153/2007.

6. The POC for this memorandum is the undersigned at (803) 751-5305.



CLINTON A. ROUNTREE
CPT, AG
Commanding



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MEMORANDUM FOR All Personnel Assigned and Attached to the United States Army
Student Detachment (USASD)

SUBJECT: Policy Memorandum # 21 – **Reenlistment Incentives**

1. Our reenlistment goal is to retain all of our quality Soldiers. All Soldiers in this command eligible to reenlist will be professionally counseled about all available options and encouraged to reenlist.
2. All personnel who reenlist while assigned or attached to the USASD will be granted the following:
 - a. Choice of where they would like the ceremony to be held.
 - b. The rest of the day off after completion of reenlistment ceremony. Supervisors are encourage to ensure ceremony takes place early in the day.
 - c. A four-day pass.
3. Passes are subject to the provision of policy letter #4.
4. If you are considering reenlistment options, contact the retention NCO, First Sergeant or myself.
5. Point of contact for this memorandum is the undersigned at (803) 751-5305.


CLINTON A. ROUNTREE
CPT, AG
Commanding



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MEMORANDUM FOR All personnel assigned and attached to the United States Army Student Detachment (USASD)

SUBJECT: Policy Memorandum # 22 – **Privately Owned Weapons**

1. References:

a. AR 190-11, Physical Security of Arms, Ammunition, and Explosives, dated 12 February 1998.

b. Memorandum # 6, 4-10TH Infantry Regiment Battalion Policy, ATZJ-DBI-CO, 19 June 2009, Privetly Owned Weapons.

2. As commander, it is my responsibility to ensure that privately owned arms and ammunitions (including authorized war trophies) are protected. All privately owned weapons (rifles, pistols, etc) and ammunition purchased or received by USASD personnel will be stored in accordance with AR 190-11, Para 4-5a and local regulations/laws.

3. All USASD personnel keeping or storing privately owned arms and ammunition (including authorized war trophies) on Fort Jackson will properly register and store them in the appropriate location. Coordinate with the First Sergeant to arrange for the proper storage of all weapons and/or ammunition.

4. Point of contact for this memorandum is the undersigned at (803) 751-5305.

A handwritten signature in cursive script, reading "Clinton A. Rountree", is positioned above the printed name.

CLINTON A. ROUNTREE
CPT, AG
Commanding